



Appeals and State Hearings Newsletter

Website: www.ladpss.org

March 2005

Our address: 3833 S Vermont Ave - 4th floor
Los Angeles, CA 90037

February Celebration

ASH staff celebrated Black History Month on February 24, 2005 with interesting "museum" exhibits including a variety of books, pamphlets, posters, paintings, dolls, quilts, ethnic artifacts and genuine historic items. An instructive program was also presented featuring great contributions of African-American leaders and a delightful fashion show of African ethnic garments. Lastly, staff enjoyed a savory luncheon of soul food and desserts.



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Anatomy of a PA 411

The "Request for Case Correction Memo" or PA 411 is a document sent to the district office, GAIN or IHSS Region when ASH has negotiated a conditional withdrawal (CWD) with the claimant or stipulated to take corrective action at the hearing. An ASH Specialist conducts a thorough review of the case records including automated systems, various case segments, state regulations and all distributed county policy relating to the issue under appeal. ASH will also discuss the issue(s) with the person requesting the hearing as well as county staff involved in the participant's case. As needed, the Specialist will review documents provided by participants, outside agencies, courts and interview any person that may have information pertinent to the contested issue.

The form heading has case identifying information and is addressed to the Office Head. The first section describes the action taken by the case-carrying worker. The second part describes the issue being appealed. The third portion includes an explanation as to why the proposed action is incorrect and the dates when the CWD agreement was reached and when the matter was discussed with the line staff appeals liaison. The last section describes the specific actions that line staff must take to correct case actions/inactions that were found by ASH to be incorrect along with the regulations that support the corrective action. The county is mandated to issue aid in the correct amount and the PA 411 is an important part of this process.



Case Correction Memos (PA 411) sent by ASH to district offices now identify potential Food Stamp errors. If the issue involves Food Stamps, a notation on the upper right hand corner of the PA 411 alerts districts that the case in question may have a potential Food Stamp error!



In February 2005, there were 305 PA 411s with FS alert notations. Remember that a corrected case means one less error case!!!